

AD HOC COMMITTEE
CRYSTAL LAKE MILFOIL COMMITTEE

Regular Meeting Minutes
July 15, 2009

RECEIVED FOR RECORD

VOL. _____ PAGE _____
ELLINGTON LAND RECORDS

2009 JUL 20 A 11:45

MEMBERS PRESENT: Monique Burns, Bill Merson, Dave Arzt, Jeanne Burns

MEMBERS ABSENT: Rodger Hosig

OTHERS PRESENT: None

CALL TO ORDER:

Dave Arzt, Ad Hoc Chairmen called meeting to order at 7:36 p.m. at the Town Hall 55 Main Street, Ellington, Ct.

CITIZEN FORUM: None

APPROVAL OF MINUTES: None

FINALIZE PROJECT CONTRACT

The members of the committee discussed the contract and reviewed all comments. Collectively we incorporated all pertinent information including, insurance requirements, scope of work, Northeast Aquatic Research Report and map, Hoffman Road Disposal location map and request for Contractor proposal.

TASK UPDATE:

1. Jeanne will make a word document of the Daily Report Form for use by the Contractor.
2. Monique will finalize all comments into the final contract document and e-mail it to Dave Artz for submission to the Town First Selectmen, Town Attorney and Contractor for their review and comment
3. Dave will scan all attachments to the contract.
4. Bill Merson will send camp ground information to the Contractor.

MOVED (J. BURNS), SECONDED (B. MERSON) AND PASSED UNANIMOUSLY TO SEND THE COMPLETED FINAL DRAFT CONTRACT AS DISCUSSED TO ATTORNEY JOE RYAN, MIKE STUPINSKI, AND WERM ON 7/17/09 AND REQUEST THAT COMMENTS BE RETURNED TO THE COMMITTEE BY 7/20/09 AND THAT A DRAFT PROPOSAL FROM THE CONTRACTOR BE SUBMITTED BY 7/20/09 PENDING COMMENTS FROM THE TOWN.

ADJOURNMENT:

MOVED (M. BURNS), SECONDED (B. MERSON) AND PASSED UNANIMOUSLY TO ADJOURN THIS MEETING AT 9:58 P.M.

Respectfully Submitted,


Monique G. Burns